

RESPONSE TO QUERIES
Selection of an Event Management Agency for Shravani Mela 2018 at Deoghar
(27th July to 28th August 2018)

Ref. No. 406/2018 Dated : 28/05/2018

Date: 7th June, 2018

Sl. No.	Agency	Reference Section	Clause No.	Queries	Response
1.	Pyramidfabcon Eventmanager Pvt. Ltd.	2.1 Eligible Bidders	Clause No. 2.1.2 (Point - a), (Page No.7)	As per your tender notice in daily news paper for selection of event management agency for Shravani Mela – 2018, we found that there is requirement of eligibility criteria for average three years turnover is 30 crore. Please consider to it for Rs.15 crore for average three years turnover. So that no. of participant will be increase from Bihar & Jharkhand and tender procedure to be fair against those participant whose work experience is very good but there turnover is low.	RFP Clause Prevails
2.	Jagran Solutions	1.3 Schedule of Selection Process	Clause No. 1.3 (Point - 3), (Page No.6)	Due date is 19th June 2018 (if there is any change in this schedule let us know)	RFP Clause Prevails
3.	Jagran Solutions	Annexure-1:- Scope Of Work	The Scope of Work of Agency for each TIC (Page No.21)	We have to install 15 (nos. can be more of required) no. of temporary tourist information centres each of 15 * 20*15, and 20*20*15 (mitra high school Deoghar) scope of work is provided at page no. 21,22.	RFP Clause Prevails
4.	Jagran Solutions	Annexure-1:- Scope Of Work	Temporary Help Desk to be provided for the	We have to provide temporary help desks at 6 places, scope of work is provided at page no. 23,24.	RFP Clause Prevails

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			event (Page No.23)		
5.	Jagran Solutions	Annexure-1:- Scope Of Work	(Point - 5), (Page No.23)	We have to create welcome gates size of the gate is provided point 5 of page 23, we need to know the exact numbers and locations of gates.	RFP Clause Prevails (Please refer clause no.5)
6.	Jagran Solutions	Annexure-1:- Scope Of Work	(Point - 6), (Page No.24)	We have to organize religious cultural programs at 2 locations i.e. R Mitra High school and B Ed. Collage Deoghar, we have to provide only the infrastructure for these programs or we have to provide artistes as well.	Please refer Corrigendum - I
7.	Jagran Solutions	Annexure-1:- Scope Of Work	Publicity Campaign (Point - 26), (Page No.26)	Point no. 26 Publicity campaign they have not mentioned coverage area and if they can give us an indicative budget.	RFP Clause Prevails (Please refer clause no. 26)
8.	Jagran Solutions	4.18 Appendix-VII- Format for Financial Proposal	Financial Proposal (Point - 1), (Page No.34)	Please read page no. 34, here they have mentioned fixed service fee, what is the meaning of service fee, is it agency commission or the total cost of event as per scope of work.	RFP Clause Prevails (Total Cost of event to be quoted by agency for financial evaluation)
9.	Encompass Events	Annexure-1:- Scope Of Work	The Scope of Work of Agency for each TIC (Page No.21)	To make (Width 15 Ft, Height 20 Ft & Depth 15 Ft) water proof pandal for all specified location and for “R. Mitra High School, Deoghar” size will be (Width 20 Ft, Height 20 Ft & Depth 15 Ft) – would the waterproofing be a bamboo roof structure or german hangar structure.	RFP Clause Prevails

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10.	Encompass Events	Annexure-1:- Scope Of Work	The Scope of Work of Agency for each TIC (Page No.21)	To design and fabricate all area with Jharkhand Religious/Tourist places replica; Are these cut-outs (Sun board / MDF/Sunpack) or 3D structure of POP.	RFP Clause Prevails
11.	Encompass Events	Annexure-1:- Scope Of Work	The Scope of Work of Agency for each TIC (Page No.21)	The surface area should covered with carpet; Is the ground levelled or would we need to do the levelling	RFP Clause Prevails
12.	Encompass Events	Annexure-1:- Scope Of Work	The Scope of Work of Agency for each TIC (Page No.21)	Provision of first aid medical service; Will this be an ambulance or a dedicated stall equipped with a medical staff on standby.	RFP Clause Prevails
13.	Encompass Events	Annexure-1:- Scope Of Work	Temporary Help Desk to be provided for the event (Page No.23)	The Scope of Work of Agency for each Help Desk – How many helpdesks per location	RFP Clause Prevails
14.	Encompass Events	Annexure-1:- Scope Of Work	Publicity Campaign (Point - 26), (Page No.26)	In the publicity campaign – what is the duration for which the outdoors, radio, newspaper insertions, TV etc need to be run? Considering that the event is for 31 days. How many days of pre-hype media exposure are they looking at?	RFP Clause Prevails

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15.	Encompass Events	2.1 Eligible Bidders	Clause No. 2.1.2 (Point - 1), (Page No.6)	In the RFP, there is lack of space for JV participation, Since assignment requires multiple skills sets. Can it be incorporated?	RFP Clause Prevails
16.	Encompass Events	2.8 Payment Schedule	Clause No. 2,8 (Page No.9)	Terms of payment should be changed as this is a 30 day Event and no provision of advance is made. If it will be changed this will enable EMA's for smooth running of the event.	RFP Clause Prevails
17.	Encompass Events	General	General	The parameter of appraisal should also be shared in advance to the agency so selected.	RFP Clause Prevails
18.	Encompass Events	General	General	Calendar of activities should be predefined	RFP Clause Prevails
19.	Encompass Events	Annexure-1:- Scope Of Work	(Point - 6), (Page No.23)	Modalities regarding cultural events proposed at Deoghar should be well spelt in terms of duration of event per day, category of celebrity to be invited, optimum sitting facilities etc.	Please refer Corrigendum - I
20.	Encompass Events	General	General	Specification about size and capacity of electronic goods to be installed requires further clarification.	RFP Clause Prevails
21.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	The Scope of Work of Agency for each TIC (Point – B (i)), (Page No.21)	The height for TIC's is mentioned 20', kindly clarify what will be clear height for the ceiling	RFP Clause Prevails (Stage with 4ft and 16ft Height)
22.	Wizcraft	4.7 Selection	Clause No. 4.7	The agency will get selected on QC based or lowest	RFP Clause Prevails

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	International Entertainment Pvt. Ltd.	of Bidder	(Point – 4.7.1), (Page No.18)	cost?	(L1)
23.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Point – 6 (ix)), (Page No.23)	The size of performance stage is mentioned 30’X20’X15’, Stage height is mentioned 2’ as per the RFP but as per our past experience we would suggest we easily need close to 4ft stage elevation for two stage locations.	Please refer Corrigendum - I
24.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Point – 6), (Page No.23)	Do we need covering on top of the performance area if JTDC is already using a DOME structure. Need clarity?	RFP Clause Prevails
25.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Page No.20)	How will we fit in Toilets in areas where the space is not available because space constraint was a huge problem last year. Can share the list of places where toilets are not possible, for which we will appreciate your approvals.	RFP Clause Prevails
26.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Page No.20)	For TIC’s there should be 24 hours backup for power and water supply. Request JTDC to patch us the event agency with the right authority (and contact) who can help us out with this?	RFP Clause Prevails
27.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Page No.20)	Similarly want JTDC to patch us with the housekeeping authority from local municipality, who can arrange for timely cleaning of TIC’s & Toilets.	RFP Clause Prevails

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28.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Page No.20)	Pre -Identifying location for TIC's, Help desk and Temporary Gate Structure to be visited by a person from tourism department, with the event agency as generally most of the land lords expect some amount of money against their spaces, as last time we have paid to landlords / local groups, and also we paid at the airport for space & electricity, but we did not get reimbursement.	RFP Clause Prevails
29.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Page No.20)	Whom will we handover the project. Point of Contact from JTDC??	RFP Clause Prevails (To JTDCL)
30.	Wizcraft International Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Point No. 2 (B) xii) (Page No.20)	For all printing materials we need high resolution files, for all printing well in advance.	RFP Clause Prevails (Please refer clause no. Annexure – 1)
31.	Deepali Designs & Exhibits Pvt. Ltd	Annexure-1:- Scope Of Work	Clause 2.1.2 (Point – d), (Page No.7)	Is it mandatory that bidder must have the GST registration in Jharkhand State.	RFP Clause Prevails (No but Should have GST number)
32.	Deepali Designs & Exhibits Pvt. Ltd	Annexure-1:- Scope Of Work	(Point – 3), (Page No.22)	In the scope of work (point no. 8) you had mention the size of LED TV is 54" but last time LED TV size is 41". so can we go through with 41" LED TV size.	RFP Clause Prevails

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33.	Deepali Designs & Exhibits Pvt. Ltd	Annexure-1:- Scope Of Work	(Point – 3), (Page No.22)	For installation and maintain of LED video walls at various places. So in this case JTDCL will provide the power or the bidder has to arrange the electricity.	RFP Clause Prevails (Selected Agency will be responsible for management of such requirement)
34.	Deepali Designs & Exhibits Pvt. Ltd	Annexure-1:- Scope Of Work	(Point – 6), (Page No.23)	Please allocate the budget for religious Cultural Program.	RFP Clause Prevails (Agency will quote separately budget for religious Cultural Program)
35.	Deepali Designs & Exhibits Pvt. Ltd	Annexure-1:- Scope Of Work	(Point - 16), (Page No.25)	Point no. 16, JTDCL needs the 10 minutes pre event video highlighting the Shravani Mela facilities. Please let us know in which format and where it will be used.	RFP Clause Prevails (Agency will provide HD quality video that runs in TV and Computer)
36.	Deepali Designs & Exhibits Pvt. Ltd	Annexure-1:- Scope Of Work	(Point - 26), (Page No.26)	Please allocate the budget for publicity campaign.	RFP Clause Prevails
37.	Blue Stone Entertainment Pvt. Ltd.	Annexure-1:- Scope Of Work	(Point - 16), (Page No.25)	When agency will start for preparation of video	RFP Clause Prevails (Agency will submit 15 days before the beginning of Shravani Mela)